

# ORDER FORM

Please MAIL all orders to: Great American Printing an **abg** Group Company 3810 Wabash Drive, Mira Loma, CA 91752  
 or FAX complete orders to: 800-422-1378 (Non photo cards/re-orders/files sent electronically and credit card payment orders only)  
 For customer service, please call 1-800-440-2368 from 8 a.m. to 5 p.m. Pacific Time. Visit our website: [www.gapco.com](http://www.gapco.com)

## Step 1 Business Card Style

- Quantity \_\_\_\_\_
- Premium Stock Bleed** (box of 1000) \$77.95 x \_\_\_\_\_
- Premium Stock** (box of 1000) \$67.95 x \_\_\_\_\_
- Standard Stock** (box of 500) \$37.95 x \_\_\_\_\_

Business Card Style # \_\_\_\_\_ \$ \_\_\_\_\_

(Or attach a sample business card.) Text and logos will be as they appear on the style chosen unless otherwise specified.

## Step 2 Information on Card

### Front of Business Card

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 \_\_\_\_\_

9 \_\_\_\_\_

**Custom Printing on BACK** ADD \$20.00 \$ \_\_\_\_\_

Maximum 50 words total (unlimited text if you submit your own design via disk or file upload). Black ink only, matte finish.

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

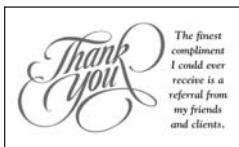
**or, Choose one of our designs** ADD \$15.00 \$ \_\_\_\_\_

Black ink only, matte finish.

Tip chart

TIP CHART	10%	15%	20%
\$5.00	.50	.75	1.00
\$6.00	.60	.90	1.20
\$7.00	.70	1.05	1.40
\$8.00	.80	1.20	1.60
\$9.00	.90	1.35	1.80
\$10.00	1.00	1.50	2.00
\$11.00	1.10	1.65	2.20
\$12.00	1.20	1.80	2.40
\$13.00	1.30	1.95	2.60
\$14.00	1.40	2.10	2.80
\$15.00	1.50	2.25	3.00
\$16.00	1.60	2.40	3.20
\$17.00	1.70	2.55	3.40
\$18.00	1.80	2.70	3.60
\$19.00	1.90	2.85	3.80
\$20.00	2.00	3.00	4.00

Referral



Loan Application

**Information Needed at Loan Application**

- 90-2 year and 1 month's current paystubs.
- Labeled correspondence - 3 years.
- Employer name/address - 3 years.
- Marital Agreement or Proof of cohabitation.
- Bank names, account numbers, balances.
- Bank statements - most recent - 3 months all accounts.
- 12 months cancelled checks for mortgage or rent.
- Check for application fee and one back.
- Self-employment - last 2 years tax returns with all schedules YTD P&L.
- Owner card for residential items.
- Legal description (P&A).
- Legal description (P&A).
- Legal description (P&A).
- Legal description (P&A).
- Accounts numbers, addresses, balances/monthly payments on all open bills.

2007 Calendar

2007					
JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

## STANDARD SYMBOLS (no charge):

- 
- 
- 

Other: \_\_\_\_\_

## Step 3 Photo/Files

If you are sending photos/files electronically, refer to "Send Us Your File" guidelines at [www.gapco.com](http://www.gapco.com) and complete the following information below. We CANNOT GUARANTEE that the finished piece will match your printed sample due to widely varying results from different output.

- File Uploaded via GAPCO website ([www.gapco.com](http://www.gapco.com))  
 Ref# \_\_\_\_\_ File Name \_\_\_\_\_
- Photo/Slide/Disk - Enclosed
- No Photo on card

PHOTOSHOP WORK ADD \$20.00 \$ \_\_\_\_\_  
 Includes removing background and/or photo retouching

## Step 5 Optional Proof

- No Proof  Proof ADD \$5.00 \$ \_\_\_\_\_  
 (Adding a proof will add to our standard production and delivery schedule)

Fax Proof to: (\_\_\_\_\_) \_\_\_\_\_

or  
 Email Proof to: \_\_\_\_\_

## Step 6 Shipping Information

Shipping & Handling ADD \$5.00 per 500 cards \$ \_\_\_\_\_  
 For shipping to HI, AK, PR and other international addresses, please call for rates.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE (IF WE HAVE QUESTIONS) \_\_\_\_\_ FAX \_\_\_\_\_  
**California Residents add 7.75% sales tax** \$ \_\_\_\_\_

## Step 7 Payment

- Check  Money Order *Make checks/money orders payable to: Great American Printing (\$20.00 charge for all returned checks)*
- VISA  MasterCard  Discover  American Express

CREDIT CARD NUMBER \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

CW # \_\_\_\_\_ BILLING ZIP CODE \_\_\_\_\_

**Grand Total Total All Boxes** \$ \_\_\_\_\_

## Step 8 Terms and Conditions

Please re-check your order, ensuring that everything has been filled out completely (Steps 1-7) and all materials and payment are enclosed.

*A typesetting and set-up fee of \$25.00 is applied for any submitted order cancelled after 24 hours.*

**NOTE: Great American Printing is not responsible for illegible copy or customer errors. Please type or print clearly.**

**If you are dissatisfied with your order, please notify Great American Printing within 30 days of receipt of your order.**

Prices effective 9/06 and subject to change without notice. By submitting an order you are acknowledging that there are no copyrights preventing the unauthorized reproduction of your photo, you are giving Great American Printing permission to reproduce your company logo and you are accepting the terms and conditions expressed on this order form.

**• PHOTOCOPY THIS ORDER FORM FOR YOUR RECEIPT •**